

# Transport and Environment Committee

10.00am, Tuesday, 13 January 2015

## Annual Review of Major Events in Parks

<b>Item number</b>	8.1
<b>Report number</b>	
<b>Executive/routine</b>	Routine
<b>Wards</b>	All

### Executive summary

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A report detailing the review of the Parks and Greenspace Edinburgh Parks Events Manifesto was presented to, and approved by, the Transport and Environment Committee on 28 August 2014. The Committee requested that the annual review of events carried out by the Parks and Greenspace Service be reported to Committee on a yearly basis. This report details the results of the 2014 events review. It notes the concerns raised and the mitigating actions which will be taken to ensure continual improvement in the planning and management of future events.

### Links

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<b>Coalition pledges</b>	<a href="#">P24</a> , <a href="#">P48</a>
<b>Council outcomes</b>	<a href="#">CO20</a> , <a href="#">CO23</a> , <a href="#">CO24</a>
<b>Single Outcome Agreement</b>	

## Annual Review of Major Events in Parks

### Recommendations

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- 1.1 It is recommended that Committee notes the content of this report.

### Background

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- 2.1 An annual review of large events was undertaken in September 2014. Event organisers, local councillors, neighbourhood teams, internal partners, sports users and local stakeholders were asked for their feedback following the major events which were held in their local park.

### Main report

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- 3.1 There were 12 major events reviewed (excluding Edinburgh's Christmas), which were held over five locations, The Meadows, Leith Links, Inverleith Park, Princes Street Gardens and Calton Hill. A review document was sent out to relevant groups and individuals on 9 September 2014. The full responses are detailed in Appendices 1-5.
- 3.2 In summary, the review suggests that, with a few exceptions, respondents were generally happy with how the events proceeded and were managed.

#### **The Meadows**

- 3.3 Twenty four groups/organisations were contacted for comment on 4 events held in the Meadows;
- Meadows Festival (7 responses received)
  - Meadows Festival Funfair (6 responses received)
  - The Ladyboys of Bangkok (8 responses received)
  - The Fringe Festival Funfair (7 responses received)
- 3.4 Concerns were raised regarding the length of time some events were on site, the number of caravans, the use of tracking and whether more or less was required for vehicles moving about the site.

- 3.5 Noise was cited as a problem from the two funfairs and the Meadows Festival.
- 3.6 It should be noted that drainage improvement works were carried out on the site prior to the arrival of The Ladyboys of Bangkok. In an effort to minimise damage, work was also carried out to prepare the ground prior to the event set up. The area was treated with a growth retardant (this slows grass growth down and reduces stress on the shoots), the area was scarified and sown with a mix of grass seed which encourages the germination process to begin once exposed to light (i.e. when the tents were de-rigged) These preparations were, in the main, considered very successful. It should be noted that this kind of preparation is only appropriate for events held over more than a fortnight during the summer months (the grass growing season).

### **Leith Links**

- 3.7 Sixteen groups/organisations were contacted for comment on three events held in Leith Links;
- Leith Festival (2 responses)
  - Leith Festival Funfair (1 response)
  - The Mela (2 responses)
- 3.8 The only concerns highlighted, related to traffic management signage and TROs.

### **Inverleith Park**

- 3.9 Fifteen groups/organisations were contacted for comment on two events held in Inverleith Park;
- The Moonwalk (six responses)
  - Foodies Festival (seven responses)
- 3.10 The Moonwalk was considered by some consultees as too large for the site, insufficient tracking was also cited as an issue, and the clear up operation by the event organiser and the damage left was considered by some as unacceptable. Comments from sports users suggested that there was severe disruption to sporting fixtures.
- 3.11 For both events tracking, traffic management and parking were highlighted as issues and several comments suggested that the reinstatement of the ground was too slow.

### **Princes Street Gardens**

- 3.12 Eleven groups/organisations were contacted for comment on one event held in Princes Street Gardens;
- The Festival Wheel (4 responses)

3.13 The comments received mainly highlighted concern regarding the length of time on site and raised questions over the appropriateness of the event in a venue such as Princes Street Gardens.

#### **Calton Hill**

3.14 Eighteen groups/organisations were contacted for comment on two events held at Calton Hill

- Beltane (5 responses)
- Dusherra (4 responses)

3.15 There were no concerns highlighted. However, the Collective Gallery did raise some specific points regarding communication between themselves and the Parks and Greenspace Service. This has been addressed and a procedure agreed between the two areas to work more closely together for future events.

#### **How Will These Comments and Concerns Be Addressed?**

3.16 All these events are subject to Event Planning and Organisational Group (EPOG) consideration, which is a multi-agency group lead by Public Safety and includes representatives from Events, Licensing, Roads and Neighbourhoods, along with external partners such as Police, Ambulance, and Fire Safety. Each event has its own individual EPOG group. The concerns and issues raised by this review will be addressed by these groups and, where possible, mitigated for future events.

### **Measures of success**

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4.1 Next year's review of the events held will show an improvement with regard to those issues highlighted as concerns noted in this year's review.

### **Financial impact**

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5.1 N/A

### **Risk, policy, compliance and governance impact**

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6.1 N/A

### **Equalities impact**

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7.1 There is no relationship between the matters described in this report and the public sector general equality duty. There is no direct equalities impact arising from this report.

## Sustainability impact

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- 8.1 There is a need to balance the requirements of event operators with the wishes of local communities and park user groups.

## Consultation and engagement

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- 9.1 The review was carried out with relevant stakeholders, a full list is shown in Appendices 1-5.

## Background reading/external references

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N/A

### John Bury

Acting Director of Services for Communities

David Jamieson, Parks and Greenspace Manager

E-mail: [david.jamieson@edinburgh.gov.uk](mailto:david.jamieson@edinburgh.gov.uk) | Tel: 0131 529 7055

## Links

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<b>Coalition pledges</b>	<b>P24</b> - Maintain and embrace support for our world-famous festivals and events <b>P48</b> - Use Green Flag and other strategies to preserve our green spaces
<b>Council outcomes</b>	<b>CO20</b> - Culture, sport and major events – Edinburgh continues to be a leading cultural city where culture and sport play a central part in the lives and futures of citizens <b>CO23</b> - Well engaged and well informed – Communities and individuals are empowered and supported to improve local outcomes and foster a sense of community <b>CO24</b> - The Council communicates effectively internally and externally and has an excellent reputation for customer care
<b>Single Outcome Agreement</b>	None
<b>Appendices</b>	Appendices 1-5 – full responses received Appendix 1 – The Meadows Appendix 2 – Leith Links Appendix 3 – Inverleith Appendix 4 – Princes Street Gardens Appendix 5 – Calton Hill

# The Meadows Large Events Review 2014

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<i>Consultee</i>	
<i>Event Organiser</i>	<a href="#">Drew Murphy (DR)</a>
<i>Event Organiser</i>	Mitchell Taylor
<i>Event Organiser</i>	<a href="#">Barbara Stanton (BS)</a>
<i>Event Organiser</i>	<a href="#">John Evans (JE)</a>
<i>Community Parks Officer</i>	<a href="#">Mike Shields (CPO)</a>
<i>Culture and Sport</i>	David Wardrop
<i>Events Team</i>	Susan Lanham
<i>Public Safety</i>	<a href="#">John McNeil (JMc)</a>
<i>Neighbourhood Partnership</i>	Evelyn Kilmurry
<i>Community Council</i>	<a href="#">Marchmont &amp; Sciennes - Alastair Philp (MSCC)</a>
<i>Community Council</i>	Merchiston
<i>Community Council</i>	Tollcross
<i>Friends of the Park</i>	<a href="#">Heather Goodare (FOMBL)</a>
<i>Local Councillor</i>	<a href="#">Cameron Rose (CR)</a>
<i>Local Councillor</i>	Ian Perry
<i>Local Councillor</i>	<a href="#">Jim Orr (JO)</a>
<i>Local Councillor</i>	Mark McInnes
<i>Local Councillor</i>	Melanie Main
<i>Local Councillor</i>	Paul Godzik
<i>Local Councillor</i>	Sandy Howat
<i>Local Councillor</i>	Steve Burgess
<i>Edinburgh Leisure</i>	<a href="#">Shirley Bowman (EdLeis)</a>
<i>Edinburgh Leisure</i>	Ken Harvey
<i>The Southside Association</i>	<a href="#">Hilary McDowell (SA)</a>

## The Meadows Festival

MEADOWS FESTIVAL 2014	
Dates	Set up: 04 June Event start: 07 June Event end: 08 June Take down:11 June
Description	2 day local community event and music festival
Tracking	If tracking was on site, did the event organiser keep vehicles on it?
Comments	<p>“Yes tracking on site and was used, some vehicle movement is required off the tracking but this was carried out under the Community Park Officers directions and no damage occurred.” CPO</p> <p>“Most vehicles not on tracking and despite heavy rain damage has recovered.” MSCC</p> <p>“There were some problems but on the whole, especially in view of the wet weather, the event went well, with the minimum of damage to the ground. Reinstatement was carried out promptly.” FOMBL</p> <p>“Tracking was not used; we worked hard to keep vehicles on the paths as far as possible.” DR</p>
Deliveries	Were there any issues with the event organiser receiving deliveries?
Comments	<p>“No issues with deliveries.” CPO</p> <p>“Vans caused damage but not lasting impression.” MSCC</p> <p>“I am not aware of any.” FOMBL</p> <p>“Due to rainfall leading to sodden ground some damage was caused by delivery vehicles accessing the Meadows which was unfortunate but unavoidable.” DR</p>
Length of Event	Do you feel the event was on site for too long/too short a period of time (including build etc.)?
Comments	<p>“The length of time the event was on site was not a problem, and there was almost no damage, only yellowing of grass which recovered quickly, and a small overseed was required.” CPO</p> <p>“Appropriate.” MSCC</p> <p>“The time was right for this kind of event, and was conducted in a responsible manner, with general enjoyment for the public.” FOMBL</p> <p>“The time on site was fine, plenty of time to set up and take down.” DR</p>
Vehicles	Were there any issues with the event organiser’s vehicles?
Comments	<p>“I had no issues on site with any of the vehicles.” CPO</p> <p>“None noticed.” MSCC</p> <p>“Not on the whole.” FOMBL</p> <p>“The Meadows Festival volunteers work hard in the build up to the festival and</p>

	<p>over the weekend itself to manage vehicle movement on site with clear instructions beforehand and stewards on hand to direct and escort vehicles. However due to poor weather and the actions of some individuals some minor damage was caused which we hope to avoid in future years.” DR</p>
Any Additional Comments	<p>“This event is well managed and I met with the Funfair Manager John Evans daily on site just to check everything going smoothly.” CPO</p> <p>“I think they all went pretty smoothly this year and not too much damage to grass as on some occasions.” MSCC</p> <p>“The music tent was much too loud: they should be asked to moderate the sound in future years.” FOMBL</p> <p>“I think that all the events went well in the circumstances with few reported issues.” JO</p> <p>“I was not present and there were no representations to me.” CR</p> <p>“Many thanks to the City of Edinburgh Council for enabling the Meadows Festival to take place and continuing to support the event.” DR</p> <p>“We have no real issues with any of these as they don’t impact a great deal on anything we have at the Meadows.” EdLeis</p> <p>There didn’t appear to be any tracking on site, however there were some vehicles parked on the grass – This didn’t seem to cause any damage due to the dry weather.</p> <p>This is a well organised community event.</p> <p>An accident was reported (trip over a “drain” on funfair site) but there were no drains on the funfair site. Injury treated by medical staff from Meadows Festival event. JMc</p>

### *The Meadows Festival Funfair*

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<b>THE MEADOWS FESTIVAL FUNFAIR 2014</b>	
Dates	Set up: 02 May Event start: 04 June Event end: 08 June Take down: 08 June
Description	Funfair rides
Tracking	If tracking was on site, did the event organiser keep vehicles on it?
Comments	<p>“Yes tracking on site and was used, some vehicle movement is required off the tracking but this was carried out under the Community Park Officers directions and no damage occurred.” CPO</p> <p>“No issues observed.” MSCC</p> <p>“I am not aware of any serious breaches.” FOMBL</p>
Deliveries	Were there any issues with the event organiser receiving deliveries?
Comments	“No issues with delivery vehicles.” CPO



	<p>No comments made by MSCC</p> <p>No comments made by FOMBL</p>
Length of Event	Do you feel the event was on site for too long/too short a period of time (including build etc.)?
Comments	<p>"No problems with the length of event." CPO</p> <p>"Appropriate." MSCC</p> <p>"The time was appropriate." FOMBL</p> <p>Appropriate length of time JMc</p>
Vehicles	Were there any issues with the event organiser's vehicles?
Comments	<p>"There was a slight issue with number of caravans on site, but this was resolved quickly following discussions with event manager Keith Taylor and Community Parks Officer Mike Shields." CPO</p> <p>"None observed." MSCC</p> <p>"Some were large and heavy, but on the whole were controlled." FOMBL</p>
Any Additional Comments	<p>"An Annual event, which causes no problems and damage to site, is very limited." CPO</p> <p>No comments made by MSCC</p> <p>"The music was far too loud. It was so deafening that you couldn't hear yourself speak in the smaller tents." FOMBL</p> <p>"I think that all the events went well in the circumstances with few reported issues." JO</p> <p>"I'm not aware of any issues." CR</p> <p>"We have no real issues with any of these as they don't impact a great deal on anything we have at the Meadows." EdLeis</p> <p>Event held in a contained site subject to a Public Entertainment Licence; no EPOG. Public Safety inspected the funfair and checked the validity ADIPS Certificates and insurance documents. An accident was reported (trip over a "drain") but there were no drains on the funfair site. Injury treated by medical staff from Meadows Festival event. JMc</p>

### *The Lady Boys of Bangkok*

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<b>THE LADY BOYS OF BANGKOK 2014</b>	
Dates	<p>Set up: 30 July</p> <p>Event start: 02 August</p> <p>Event end: 24 August</p>

	Take down: 26 August
Description	Cabaret show presented in a big top set up.
Tracking	If tracking was on site, did the event organiser keep vehicles on it?
Comments	<p>“No. You could see the very large vehicles parked not on the tracking prior to take down.” SA</p> <p>“Tracking is put down for 3 days to allow for the build up of the event and then removed , but brought back for the last 3 days to allow for the breakdown of the event , This allows the grass to recover in-between, Vehicle movement also has to take place off the tracking but this is following on site discussions with community Parks officer Mike Shields and also depends on weather conditions.” CPO</p> <p>“Vehicles kept on trackway where possible. However, once ‘set up’ completed, trackway must be removed, by request of council and only re-laid for the ‘get out’ period.” BS</p> <p>“Not always.” MSCC</p> <p>“No: vehicles did not keep to the tracking.” FOMBL</p>
Deliveries	Were there any issues with the event organiser receiving deliveries?
Comments	<p>“I don’t know. I wasn’t checking. That is your job. That is what the fees are supposed to pay for isn’t it?” SA</p> <p>“No Delivery issues were raised Community parks Officer Mike Shields was on site daily during the event and met with management on site to monitor lease conditions which worked very well.” CPO</p> <p>“No.” BS</p> <p>“None observed.” MSCC</p> <p>“Not aware of any.” FOMBL</p>
Length of Event	Do you feel the event was on site for too long/too short a period of time (including build etc.)?
Comments	<p>“This period is far too long. The grass has died and this year there is no plan to returf so we will have a large area of dead grass until well into next spring. !5 days total as for all other parks should be what happens here. Why doesn’t the Meadows have the same terms as other parks?” SA</p> <p>“Think the timescale is about right for this size of event taking place during the festival.” CPO</p> <p>“One additional week at the end of the festival would be beneficial to give us more time to ‘set up’ and dismantle and leave the site.” BS</p> <p>“Some people feel too long, others appropriate.” MSCC</p> <p>“The period was far too long. 15 days including set up and take down should have been ample.” FOMBL</p>
Vehicles	Were there any issues with the event organiser’s vehicles?

<p>Comments</p>	<p>“Why are so many people allowed to camp on the site? It isn’t necessary for security. If other events can manage without having residents on site then that should be the case for this event too. Security guards which patrol, not a ‘free’ camp site.” SA</p> <p>“The events management worked closely with Mike Shields daily with all vehicle movement.” CPO</p> <p>“No.” BS</p> <p>“Only minimal. Luckily caravans (not on tracking) seem not to have left lasting impression.” MSCC</p> <p>“Yes: heavy vehicles were observed not keeping to tracking. The 19 caravans did not use tracking for their very long stay. A month is far too long for caravans to be parked on grass. At Morton Hall Caravan Park they are asked to move on after a week. It is time that this event were asked to observe the same rules as in other Edinburgh parks, and agree to a maximum stay of 15 days. The grass had to be re-seeded since after the expensive drainage works re-turfing is not possible. It will take months to recover. This is not the way to treat a public park.” FOMBL</p>
<p>Any Additional Comments</p>	<p>“There was a cable left on site, apparently telephone, which Mike Shields asked Urban Circus to remove after I reported it on 8th September.” SA</p> <p>“With the New drainage now in place and with the strict lease conditions we put in place this has worked extremely well in limiting damage to the Meadows, we had also carried out some works and preseeding to the site prior to the event moving on which worked well ,and this year after they moved off site the ground was repaired and useable fully after a couple of weeks. I think the Urban Circus Management also take some credit for the way the site has been managed during their time on site.” CPO</p> <p>“The new drainage system made a huge difference to the maintenance of the site. Even when it rained heavily the water soaked away very quickly helping to preserve the condition of the grass. If the weather is dry next year we suggest that the use of trackway should assessed near to the date of the event, as putting metal trackway down to access/egress site causes more damage than not having trackway, especially as the drainage is now much improved.” BS</p> <p>“In my view everything went pretty well this year. The draining worked well despite inundations and the clearing up operation after each event was rapid and it is all looking good now, apart from the big mound of earth still there to the right of the bottom of middle meadow walk. I think they all went pretty smoothly this year and not too much damage to grass as on some occasions.” MSCC</p> <p>“Friends of the Meadows &amp; Bruntsfield Links are seriously concerned at the lack of democratic accountability shown by the Transport &amp; Environment Committee, which has once again made the Meadows the exception to the general rule that events on grass should not last for more than 15 days, in accordance with the advice given by David Jamieson, Manager of Parks and</p>

	<p>Greenspace.. The committee ignored the results of their own public consultation, which showed that the great majority of comments on events on the Meadows judged that four weeks is too long. We suggest that this decision should be carefully reviewed at the earliest opportunity.” FOMBL</p> <p>“I think that all the events went well in the circumstances with few reported issues. On the Ladyboys I understand that there will be a tender process next year which is helpful. I would also suggest that they have been permitted to stay for too long and am supportive of a 15 day maximum stay.” JO</p> <p>“I am not aware of any issues raised locally other than the ongoing concern amongst some residents – which has been well documented over a lengthy period – of their occupying that site for 28 days.” CR</p> <p>“We have no real issues with any of these as they don’t impact a great deal on anything we have at the Meadows.” EdLeis</p> <p>Event held in a contained site subject to a Public Entertainment Licence; no EPOG. Seemed to adhere to the parameters laid down. Damage done is very much weather dependant. JMc</p>
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*Fringe Festival Funfair*

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<b>THE FRINGE FESTIVAL FUNFAIR 2014</b>	
Dates	Set up: 05 August Event start: 07 August Event end: 17 August Take down: 18 August
Description	Funfair rides
Tracking	If tracking was on site, did the event organiser keep vehicles on it?
Comments	<p>“Yes tracking on site and was used, some vehicle movement is required off the tracking but this was carried out under the Community Park Officers directions and no damage occurred.” CPO</p> <p>“Not always.” MSCC</p> <p>“No, not always.” FOMBL</p> <p>“When it was practical.” JE</p>
Deliveries	Were there any issues with the event organiser receiving deliveries?
Comments	<p>“No issues with deliveries.” CPO</p> <p>No comments made by MSCC</p> <p>“I am not aware of any.” FOMBL</p> <p>“No.” JE</p>
Length of	Do you feel the event was on site for too long/too short a period of time

Event	(including build etc.)?
Comments	<p>“The length of time the event was on site was not a problem, and there was almost no damage, only yellowing of grass which recovered quickly, and a small overseed was required.” CPO</p> <p>“Appropriate.” MSCC</p> <p>“The period was right for the type of event.” FOMBL</p> <p>“No, we need to be open 3 weekends at the same rental costs.” JE</p>
Vehicles	Were there any issues with the event organiser’s vehicles?
Comments	<p>“I had no issues on site with any of the vehicles.” CPO</p> <p>“Minimal due to not on tracking.” MSCC</p> <p>“On the whole the vehicles were responsible for the minimum amount of damage.” FOMBL</p> <p>“No.” JE</p>
Any Additional Comments	<p>“This event is well managed and i met with the Funfair Manager John Evans daily on site just to check everything going smoothly.” CPO</p> <p>“In my view everything went pretty well this year. The draining worked well despite inundations and the clearing up operation after each event was rapid and it is all looking good now, apart from the big mound of earth still there to the right of the bottom of middle meadow walk. I think they all went pretty smoothly this year and not too much damage to grass as on some occasions. Funfair is the noisiest event but doesn’t last too long.” MSCC</p> <p>“This is an example of an event that used a large site with large and heavy vehicles, but on the whole managed not to damage the ground to any great extent. Keeping the length of the event to a fortnight was the key factor.” FOMBL</p> <p>“I think that all the events went well in the circumstances with few reported issues.” JO</p> <p>“I am not aware of any issues of concern. The long established issue is the noise to local dwellings – but I am not aware that was any different from previous years and there was no indication that they overran their hours.” CR</p> <p>“We have no real issues with any of these as they don’t impact a great deal on anything we have at the Meadows.” EdLeis</p> <p>“We need to have more caravans on the site for the show people especially those who have young children and the older show people.” JE</p> <p>Event held in a contained site subject to a Public Entertainment Licence; no EPOG.</p>

	Public Safety inspected the funfair and checked the validity ADIPS Certificates and insurance documents. JMc
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# Leith Links Large Events Review 2014

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<i>Consultee</i>	
<i>Event Organisers</i>	<a href="#">Mary Moriarty (MM)</a>
<i>Event Organisers</i>	Mitchell Taylor
<i>Event Organisers</i>	<a href="#">Chris Purnell (CP)</a>
<i>Community Parks Officer</i>	Fiona Devlin
<i>Culture and Sport</i>	David Wardrop
<i>Events Team</i>	Susan Lanham
<i>Public Safety</i>	<a href="#">John McNeil (JMc)</a>
<i>Neighbourhood Partnership</i>	Anna Herriman
<i>Community Council</i>	Jim Scanlon
<i>Greener Leith</i>	Alastair Tibbit
<i>Leith Athletic</i>	Name unknown
<i>F.A.B. Cricket Club</i>	Steve Midds
<i>Seafield Bowling Club</i>	Jean Haigh
<i>Local Councillors</i>	Chas Booth
<i>Local Councillors</i>	<a href="#">Adam McVey (AMcV)</a>
<i>Local Councillors</i>	Gordon Munro

## The Leith Festival

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<b>LEITH FESTIVAL 2014</b>	
Dates	14 June
Description	Local community gala day
Tracking	If tracking was on site, did the event organiser keep vehicles on it?
Comments	"No tracking; but vehicles were spread out evenly." MM
Deliveries	Were there any issues with the event organiser receiving deliveries?
Comments	"None." MM
Length of Event	Do you feel the event was on site for too long/too short a period of time (including build etc.)?
Comments	"Yes; set up and dismantle went smoothly vacated leith links approx. 7.30p.m." MM
Vehicles	Were there any issues with the event organiser's vehicles?
Comments	"Did have access to old tennis court for parking but this area has been taken over by community garden organisation so not possible to park there." MM
Any Additional Comments	<p>"On Leith festival gala day 14th June 2014; the queen's baton run was scheduled to pass along queen charlotte street at 3.30- 4.00p.m. had lots of bollards on the route and had no parking signs, so area was quite congested but this event being a one off will not present any problems in future years." MM</p> <p>"There were less issues last year so important conditions remain same. Semi-unrelated, still important for Council officers to get the signage and details of TROs correct for parking restrictions etc." AMcV</p> <p>Public Safety -This event was subject to the EPOG process. A Market operators Licence was submitted for the event. Public safety Inspected the venue on the event day.</p> <p>There were a number of vehicles on the Links during the event. This has the potential to cause damage to the grass if inclement weather were to occur. JMc</p>

## Leith Festival Funfair

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<b>LEITH FESTIVAL FUNFAIR 2014</b>	
Dates	Set up: 09 June Event start: 11 June Event end: 15 June Take down: 15 June
Description	Funfair rides
Tracking	If tracking was on site, did the event organiser keep vehicles on it?
Comments	
Deliveries	Were there any issues with the event organiser receiving deliveries?
Comments	
Length of Event	Do you feel the event was on site for too long/too short a period of time (including build etc.)?
Comments	
Vehicles	Were there any issues with the event organiser's vehicles?
Comments	



Any Additional Comments	<p>“There were less issues last year so important conditions remain same. Semi-unrelated, still important for Council officers to get the signage and details of TROs correct for parking restrictions etc.” AMcV</p> <p>Public Safety - A Public Entertainment Licence was submitted for the funfair; no EPOG. Public Safety inspected the funfair and checked the validity of ADIPS Certificates and insurance documents. JMc</p>
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### The Edinburgh Mela

<b>THE MELA 2014</b>	
Dates	Set up: 25 August Event start: 29 August Event end: 31 August Take down: 02 September
Description	Multi cultural community based festival
Tracking	If tracking was on site, did the event organiser keep vehicles on it?
Comments	“As the Mela site is so large it is only practical to place tracking at the main entrance and exit points to the site. This helps hugely in keeping any damage at these points to a minimum.” CP
Deliveries	Were there any issues with the event organiser receiving deliveries?
Comments	“We have a TTRO in place throughout our build and break period which makes the issue of deliveries and access much easier.” CP
Length of Event	Do you feel the event was on site for too long/too short a period of time (including build etc.)?
Comments	“The period we were on site was perfectly adequate for our requirements. It would be difficult for us to reduce the time on site without seriously affecting the quality of the event.” CP
Vehicles	Were there any issues with the event organiser’s vehicles?
Comments	“Our ability to use the ‘old tennis courts’ area was essential to the event and seriously reduces the impact that the Mela has on the rest of the park. An event of this size has a lot of infrastructure and having somewhere dedicated to locate our heavy equipment is essential. We would be concerned if the ‘Pots and Crops’ project were to expand further onto the hard standing area as this would reduce our ability to make effective use of this ‘public’ area.” CP
Any Additional Comments	<p>“There were less issues last year so important conditions remain same. Semi-unrelated, still important for Council officers to get the signage and details of TROs correct for parking restrictions etc.” AMcV</p> <p>“The previous point regarding The old tennis court area for use as our production compound and the proposed golfing monument on the Links are of great concern to the Mela. The positioning of the golfing statue could be disastrous if it placed so that vehicles cannot access the site from Links Place opposite Salamander Place and could occupy a significant area which the Mela currently uses. The use of the hard standing in the Old Tennis court area is a critical factor for the Mela as if we were to lose this facility, alternatives are not available. The costs for the event and the impact on the park would both increase significantly.” CP</p> <p>Public Safety - This event was subject to the EPOG process.</p>

	<p>A Theatre, Market, Public Entertainment Licence and Occasional Licence applications were submitted for this 3 day event.</p> <p>The plan to install a golf memorial to John Rattray within Leith Links may have an affect on the site compound for future events.</p> <p>Public Safety inspected the venue on the Friday and Saturday. JM<b>c</b></p>
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# Inverleith Large Events Review 2014

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	<i>Consultee</i>
<i>Event Organiser</i>	Nina Barough
<i>Event Organiser</i>	Sue Hitchen (SH)
<i>Community Parks Officer</i>	Ritchie Fraser (CPO)
<i>Culture and Sport</i>	David Wardrop
<i>Public Safety</i>	John McNeil
<i>Events Team</i>	Susan Lanham
<i>Neighbourhood Partnership</i>	Martina McChrystal
<i>Community Council</i>	Tannis Dodd (TD)
<i>Friends of the Park</i>	Pam Barnes (FOIP)
<i>Local Councillor</i>	Nigel Bagshaw
<i>Local Councillor</i>	Gavin Barrie (GB)
<i>Local Councillor</i>	Lesley Hinds (LH)
<i>Local Councillor</i>	Iain Whyte
<i>Edinburgh Leisure</i>	Shirley Bowman (EdLeis)
<i>Edinburgh Leisure</i>	Ken Harvey
<i>East of Scotland Cricket Association</i>	Paul Bailey (ESCA) (forwarded to him by EdLeis)

## The MoonWalk

THE MOONWALK 2014	
Dates	Set up: 29 May Event start: 07 June Event end: 08 June Take down: 12 June
Description	Night time charity walk with a concert
Tracking	If tracking was on site, did the event organiser keep vehicles on it?
Comments	<p>“No amount of tracking would make this event suitable for the park – it should not be on grass. The grass was ruined.” FOIP</p> <p>“No, insufficient tracking.” CPO</p> <p>The vehicles stayed on the tracking as much as possible. The weather was very wet and there was damage caused to the ground. JMc</p>
Deliveries	Were there any issues with the event organiser receiving deliveries?
Comments	<p>“See general remarks – too many deliveries – event much too big.” FOIP</p> <p>“No.” CPO</p>
Length of Event	Do you feel the event was on site for too long/too short a period of time (including build etc.)?
Comments	<p>“Too long. The walk takes place over 2 days but it takes a huge amount of time to erect and dismantle. The park area is out of action for 15 days while it is put up and dismantled but worse still for months afterwards because of the damage.” FOIP</p> <p>“Event on site within manifesto agreed time limit, however ground damage and reinstatement times as a result are unacceptable and unsustainable.” CPO</p> <p>It is there for the correct amount of time. The event site is only there for as short a time as possible. JMc</p>
Vehicles	Were there any issues with the event organiser’s vehicles?
Comments	<p>“They were were extremely careless dealing with oil spillage. The wire wool contents of canvass socks marked ‘Lubetech Superior’ were scattered on the grass and rugby pitch near to Moonwalk on Sunday afternoon after the event. The content appeared to be glass wool and it was extremely oily. Lubetech Superior is designed for absorbing oil spillages and these had already been used for that purpose. Therefore they must have been used on the machinery sitting around for the Moonwalk. They had clearly been extremely careless with what is very nasty stuff - socks of wire wool soaked with oil. There were children and dogs playing around the area at the time. When asked to clear it up the guy on duty for Moonwalk said it was nothing to do with them and it was the park's responsibility. I cleared a lot of it myself as best I could. I reported it to the park authority.” FOIP</p> <p>“Build and de-rig vehicles caused substantial damage.” CPO</p> <p>From Public Safety point of view there were no issues, however there was damage caused to the grass. It is a working site and as such, despite the best efforts of the organiser if the ground is saturated there will be some damage. JMc</p>

<p>Any Additional Comments</p>	<p>“The only comment I can offer, having not attended these events, is that I was disappointed in the amount of time it takes to undertake ground repairs when they become necessary. Having visited Inverleith Park some days after the Moonwalk the conditions were dry and appeared to me to be perfect for repair work but apparently we can’t manage such works internally but go out to tender for it, hence a long delay. I’m astonished our parks department can manage such displays as the floral clock in Prices Street Gardens but can’t manage repairs to turf. An alternative would be to make it a condition of use that the applicant has a team on standby to make repairs to the previous standard as soon as the site is vacated.” GB</p> <p>“I accept Inverleith is first choice but CEC has spent a lot of money on drainage and ground work in order that the area can be used for 52 weeks of the year as opposed to just for the Moon Walk. Given the large footfall for the moon walk I suspect a lot of the ground will become compacted anyway even if the weather is ok. Extending build and take down time for the event will impact on park users, and particularly on cricket and junior football who use this space. It would reduce availability of pitches, not only for 3 weekends, but for mid week games as well. Given the recent history of poor weather during this event the impact has been extensive: cricket teams have played very few games since 2012 due to damage caused, the junior football (young age groups) has now moved away from Inverleith Park and no longer play or train there due to their pitches being unplayable during 2012, 2013 and part of 2014. This has also resulted in considerable loss of income for EL (football income was around £800/900 per month). There are other venues available that would lessen the impact on local/Edinburgh citizens and park users, and the ground damage...has Silverknowes been considered, or Warriston. What is the footprint of the event (in m2)? Regarding the bond taken, I would ask that it be increased to include the loss of income to EL should there be any damage caused that prevents our teams using pitches.” EdLeis</p> <p>“The Friends of Inverleith Park Committee do not want this event again. It was an absolute disaster in terms of Inverleith Park. The Friends’ Committee has met to discuss it and are unanimous in their opinion that it should no longer be held at Inverleith Park. It is far too large and heavy and the time taken up is too long. It needs hard standing not grass. The cricket pitch was ruined for the whole season. It is more important for general health and well being that games are played by local people in the park than it is used to host an event that makes the area unusable for games for 3 and a half months. It is too big and not inclusive for locals. It cuts off about a quarter of the park with high fences for 2 weeks in the summer – the most heavily used time of the year. We have had this problem before and we have had enough. There are other places in Edinburgh more suitable. We want events in the park – but we want inclusive events that locals will enjoy that are suitable in size and don’t spoil and damage the grass and the drainage. It does not recover from such compaction. <b>Comment sent to me and local councillors from Paul Bailey</b></p>
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**(President, East of Scotland Cricket Association).**

*"I would like everyone to consider what can be done to help cricketers use the artificial cricket strip at Inverleith Park which the council were so helpful in getting installed about 4 years ago. The council have also helped considerably in getting the drainage work done last year.*

*I accept that events are very important for the city but they cause enormous problems. In 2012 only about 5 games were played there before the Moonwalk caused cancellation for the rest of the season. Despite there being no Moonwalk at the Park in 2013, no games could be played there as repair work had not been carried out. This year after the Moonwalk the damage was such that no cricket matches have been played on it since early June. The Moonwalk was moved to Leith Links after the damage caused in 2012. I don't know why it was moved back to Inverleith Park but clearly it is not satisfactory that it impinges on the cricket so heavily."*

**Comment from member of public**

*"Hi ,I was given your email address by a member of the city council in the parks department when I phoned to complain about the state of the north side of the park after the one day event for the moonwalk.,,,the park was given to the people of edinburgh for there recreation .this year there will be no cricket or children playing football there, the ground has sunk ,there are heavy rutted parts ,no grass, light oil and will take a lot of work to get fixed, if not for the good weather we are having it would be worse.."* FOIP

**"MoonWalk caused extensive damage to the park." LH**

*"I would like everyone to consider what can be done to help cricketers use the artificial cricket strip at Inverleith Park which the council were so helpful in getting installed about 4 years ago. The council have also helped considerably in getting the drainage work done last year.*

*I accept that events are very important for the city but they cause enormous problems. In 2012 only about 5 games were played there before the Moonwalk caused cancellation for the rest of the season. Despite there being no Moonwalk at the Park in 2013, no games could be played there as repair work had not been carried out. This year after the Moonwalk the damage was such that no cricket matches have been played on it since early June. The Moonwalk was moved to Leith Links after the damage caused in 2012. I don't know why it was moved back to Inverleith Park but clearly it is not satisfactory that it impinges on the cricket so heavily."* ESCA

**"Event size and infrastructure not compatible with site." CPO**

*The use of Inverleith for the Moonwalk is still under consideration. It has been the subject of numerous meetings. JMc*

## **Foodies Festival**

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### **FOODIES FESTIVAL 2014**

<b>Dates</b>	Set up: 04 August Event start: 08 August Event end: 10 August
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	Take down: 12 August
Description	Festival celebrating local food and drink
Tracking	If tracking was on site, did the event organiser keep vehicles on it?
Comments	<p>“The tracking was increased for this year and was used as access to the park for contractors and limited access for a few vehicles who had to remain on site for the duration of the festival. Most traders are made to park and carry to the site.” SH</p> <p>“Needed more tracking.” FOIP</p> <p>“More tracking required.” CPO</p> <p>Difficulties every year with the organiser of this event. A traffic management plan was in place which improved matters however some basic agreements were broken e.g. grass tyres to be used on all vehicles. JMc</p>
Deliveries	Were there any issues with the event organiser receiving deliveries?
Comments	<p>“There was a full traffic management system in place and no problem with deliveries.” SH</p> <p>“Complaints about double parking on road.” FOIP</p> <p>“Traffic management plan was all but adhered to, minor issues.” CPO</p>
Length of Event	Do you feel the event was on site for too long/too short a period of time (including build etc.)?
Comments	<p>“Yes I am happy with length of event.” SH</p> <p>“The event is ideal in that it does not take up the park for too long and is also popular with locals. There was heavy rain for the last day and when the ground is waterlogged it would have been better to wait a day or so before dismantling.” FOIP</p> <p>“Time period acceptable.” CPO</p>
Vehicles	Were there any issues with the event organiser’s vehicles?
Comments	<p>“No issues with vehicles.” SH</p> <p>“There were complaints to the Community Council about double parking on Inverleith Place.” FOIP</p> <p>“Initially, but good communication saw all issues resolved.” CPO</p>
Any Additional Comments	<p>“My only comment re Foodies is that the parking on Inverleith Place by the park was very congested especially on the Saturday and I know that it is free parking there on Saturday but it was heavily populated with vans etc and potentially dangerous with double parking and people trying to cross the road with limited vision etc. I think there should have been more control over this and that event organisers should have been encouraging the larger vehicles to park out with the area making the site more accessible.” TD</p> <p>“Capacity needs to increase for the event as it is very popular and we would like to increase the size of the event.” SH</p> <p>“The only comment I can offer, having not attended these events, is that I was disappointed in the amount of time it takes to undertake ground repairs when</p>

they become necessary. Having visited Inverleith Park some days after the Moonwalk the conditions were dry and appeared to me to be perfect for repair work but apparently we can't manage such works internally but go out to tender for it, hence a long delay.

I'm astonished our parks department can manage such displays as the floral clock in Prices Street Gardens but can't manage repairs to turf.

An alternative would be to make it a condition of use that the applicant has a team on standby to make repairs to the previous standard as soon as the site is vacated." GB

"No issues with Foodies at Inverleith." EdLeis

"I don't know the answers to the details above but the event was very popular and much better organised than last year. There was some damage but this could have been avoided if more tracking had been in place and vehicles kept on it." FOIP

"Double parking on the road outside the event was a problem." LH

"Vast improvement on previous years." CPO

Park was left in a terrible state with litter strewn all over. Strong winds and rain meant that one of the gazebos blew away over night. No attempt had been made to collect this by the time Public Safety visited on Monday morning. JMc



# Princes Street Gardens Large Events Review 2014

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<i>Consultee</i>	
<i>Event organiser</i>	Charlie Wood
<i>Botanical Services Manager</i>	David Dorward (BSM)
<i>Community Parks Officer</i>	Fiona Devlin
<i>Culture and Sport</i>	David Wardrop
<i>Public Safety</i>	John McNeil
<i>Events Team</i>	Susan Lanham
<i>Neighbourhood Partnership</i>	Anna Herriman
<i>Community Council</i>	John Thompson
<i>Local Councillor</i>	Alastair Rankin (AR)
<i>Local Councillor</i>	Joanna Mowat (JM)
<i>Local Councillor</i>	Karen Doran (KD)

## The Festival Wheel

FESTIVAL WHEEL 2014	
Dates	Set up: 09 July Event start: 14 July Event end: 31 August Take down: 05 September
Description	Festival wheel in East Princes Street Gardens
Tracking	If tracking was on site, did the event organiser keep vehicles on it?
Comments	"Yes, trailers parked up on tracking." BSM
Length of Event	Do you feel the event was on site for too long/too short a period of time (including build etc.)?
Comments	"Too long as grass has died out under tracking." BSM
Vehicles	Were there any issues with the event organiser's vehicles?
Comments	"Length and size and weight all major issues." BSM
Any Additional Comments	<p>"There is concern amongst residents in the New Town, Old Town and West End that having the wheel out with the Christmas period is excessive. A wheel has become an established part of Edinburgh's Christmas and is seen as broadly acceptable (although this view point is not universal) however there is discomfort about extending this to the summer period. Edinburgh is not a flat city – it is blessed with many superb viewpoints and the point of the wheel is difficult to see except as an income generator. I understand the reasons for it being granted permission this year and was happy to support it given the situation but would like to take this opportunity to express the views of residents that they would not support the wheel appearing next summer in the Gardens." JM</p> <p>"Would like to know how much the Council funded the clean-up operation if possible" AR</p> <p><i>Response from VM: I can advise that we intend to employ a contractor to return the area within the next couple of weeks. This charge will be absorbed by the event organiser.</i></p> <p>"No comment to make on the festival wheel other than the issue of closing the top walkway for a long period during construction and break down." AR</p> <p>"I feel that the Wheel is not appropriate for the gardens, the root zones around the trees has added compaction this reduces the air and water intake to the roots caused by the weight of the structure, lawn areas are destroyed, flower beds removed during the festival when we want the city to be looking its best and we will be left with the legacy of four concrete pile holes, left for future custodians of the gardens. What will they think!!!" BSM</p> <p>"I have concerns regarding the placing of the Festival Wheel, but have no comments to add to this." KD</p> <p>The installation of the Wheel was subject to a Public Entertainment Licence. It did not go through the EPOG process, although there were several less formal multi agency meetings prior to install involving Parks, Public Safety and Roads. Access arrangements were the same as the winter installation and did not seem to give any issues. JMc</p>

# Calton Hill Large Events Review 2014

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<i>Consultee</i>	
<i>Event Organiser</i>	Robert Williamson
<i>Event Organiser</i>	Alun Evans (BEL)
<i>Event Organiser</i>	Karthik Subramanya
<i>Event Organiser</i>	Rajnish Singh (CAL)
<i>Community Parks Officer</i>	Fiona Devlin
<i>Culture and Sport</i>	David Wardrop
<i>Public Safety</i>	John McNeil
<i>Events Team</i>	Susan Lanham
<i>Neighbourhood Partnership</i>	Anna Herriman
<i>Community Council</i>	Old Town / John Thompson
<i>Local Councillor</i>	Alastair Rankin (AR)
<i>Local Councillor</i>	Joanna Mowat (JM)
<i>Local Councillor</i>	Karen Doran (KD)
<i>Friends of Hillside and Calton Area</i>	Alistair Cairns
<i>Vivat Trust</i>	Tania
<i>Collective Gallery</i>	Kate Gray
<i>Collective Gallery</i>	Frances Stacey (CG)
<i>Collective Gallery</i>	Jill Brown

## Beltane

<b>BELTANE 2014</b>	
Dates	Set up: 29 April Event date: 30 April Take down: 02 May
Description	Gaelic May Day festival
Tracking	If tracking was on site, did the event organiser keep vehicles on it?
Comments	<p>"We did not use any tracking during the event." BEL</p> <p>"No." CG</p>
Length of Event	Do you feel the event was on site for too long/too short a period of time (including build etc.)?
Comments	<p>"Yes, we were happy with the length of time that the event was on site." BEL</p> <p>"No – but it was assumed they could access the grounds inside the Observatory Complex. This needs to be passed by us in advance." CG</p>
Vehicles	Were there any issues with the event organiser's vehicles?
Comments	<p>"We did not have any other issues with our way vehicles." BEL</p> <p>"No." CG</p>
Any Additional Comments	<p>"Would like to know how much the Council funded the clean-up operation if possible." AR</p> <p><i>Response by VM: Beltane normally clear up after themselves. Again, any extra clear up required is charges back to the event organiser.</i></p> <p>"Now that Cllr Rankin knows waste is removed by the organisers he has no further comment on either event" AR</p> <p>"No comments on either of these." JM</p> <p>"I have no comments to make on these applications." KD</p> <p>"We need all events that require/would like access to the grounds inside The City Observatory Complex, to be passed by Collective with at least a months notice. As all setting up of equipment and any plans affect the running of our spaces, which are open to the public.</p> <p>The Beltane organisers wanted to use the area in front of the café as an ambulance station. This was agreed, but blocked access to our café and won't be able to be positioned there in the future. Also, in the clear up of Beltane, multiple padlocks went missing and our internal lights were covered with black plastic bags that were not taken down." CG</p> <p>This event was subject to the EPOG process. A Public Entertainment Licence and Section 89 Permit were submitted for the temporary performance area. The use of the one entrance using Carriage Drive worked well this year. The decanting of drinks into plastic containers worked very well. Public Safety attended on the evening of this event. JMc</p>

## Dusherra

<b>DUSHERRA 2013</b>	
Dates	Set up: 19 October Event date: 20 October Take down: 21 October
Description	Scottish Indian Arts Festival
Tracking	If tracking was on site, did the event organiser keep vehicles on it?
Comments	<p>“We work on the premise that a limited number of vehicles are allowed on the top of Calton Hill. The gate is manned by a steward with a list of name and number of the vehicles that are allowed to park on top of the Calton Hill. The only exceptions are people with disabled badges as we make provision for them to park on top of Calton hill. We have volunteers at the top of Calton Hill who directs vehicle parking to designated space.” CAL</p> <p>“N/A” CG</p>
Length of Event	Do you feel the event was on site for too long/too short a period of time (including build etc.)?
Comments	<p>“Yes, we are happy with the length of the event on site. We had been doing this format for last 3 years and feel that the length of planned events including set-up in ok with us.” CAL</p> <p>“Build up was fine. People began to wander up the hill about half past 3 / 4pm. By the time we left the site about half past 5, it was beginning to get busy but not overly. There were no problems for Collective with this festival.” CG</p> <p>Appropriate length of time JMc</p>
Vehicles	Were there any issues with the event organiser’s vehicles?
Comments	<p>“None, as we will continue to work on the same process.” CAL</p> <p>“No.” CG</p>
Any Additional Comments	<p>“Scottish Indian Arts Forum highly appreciates all the help and support that it receives from Parks division of Edinburgh Council. It is one of the key factors in success of Dusherra over the years.” CAL</p> <p>“No comments on either of these.” JM</p> <p>“I have no comments to make on these applications.” KD</p> <p>“Collective was closed for the most part of the festival and caused no problems. We weren’t informed about the details of the event until very close to the time, and were never in conversation with the festival organisers. The Parks Department on the ground team came and talk us through what was happening on the day.” CG</p> <p>“The main problem this year was that we had a couple of people who needed access to water. A food stall needed about 5 pails of water. Then we were asked by organ donations people, with flasks on their back. The trouble is they needed boiling water and had to boil about 12 kettles to fill the flasks. Milk were staying open and these people were giving out/selling hot drinks - which conflicted with our sales and wasn’t passed by us in advance.</p>

	<p>Gallery staff were disturbed by people needing water coming in frequently. It obviously hadn't been thought through by the event organisers who had invited these people, without considering where they would get water from. There were also a lot of cars on site in the build up and equipment (generators or lights) plonked really close to the TU. Not obstructing the entrances but very close, not ideal when we're open." Additional comments from CG submitted 08/10/14</p> <p>There were more vehicles on the site than the organiser had "event parking" for. He intends to have an authorised vehicle pass system in place for next year to combat this. Better control via stewards. JMc</p> <p>This is for the most part a well organised community event. The main marquee is way too small for the number of people that the organiser wants to put in it. Management of the capacity needs to be improved. JMc</p>
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